**SRE risk identification session**

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| **Goals:** | To capture as many good project risks as possible. | | |
| **Required Preparation:** | Threshold of Success updated | | |
| **When:** | 1/10/2010, 1:30-4:00 | **Where:** | SCR 281 |
| **Attendees:** | FACEO5 Team, Vikram | | |
| **Scribe:** | Laura | **Facilitator:** | Mai |

**Minutes**

* This session is just identification. Prioritization and mitigation will happen later.
* Mitigation strategies: source elimination, reduce probability, reduce impact.
* In this session we’re trying to identify many risks that even one person thinks of, then we will prioritize, so team members should not worry about only saying “correct” risks.
* We’re trying to find the most immediate consequences, not too far down the timelines.
* Two problems with discussing risks. 1) Proper framing of the risks. 2) Think of risks but forget the context later on. Capture the context using audio recording.

**Time**

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| **Item** | **Schedule** | **Actual** |
| Meeting start | 13:30 | 13:40 |
| Meeting end | 16:00 |  |